

THE UNIVERSITY OF ALABAMA
COLLEGE OF ENGINEERING

Application for Academic Second Opportunity (ASO)

NAME: _____ CWID#: _____

ADDRESS: _____ PHONE: _____

_____ EMAIL: _____

DEGREE PROGRAM: _____

Last enrollment at The University of Alabama was Fall, Spring, or Summer
(please circle semester) of _____(year).

I am requesting Academic Second Opportunity and my reasons for this request are explained in detail in the attached documentation. (Note: The requirements that must be met for Academic Second Opportunity are listed on the back of this form.)

I have read and understand the Academic Second Opportunity policy found on the back of this form.

SIGNED: _____ DATE: _____

ASO APPROVED BY: _____ DATE: _____

ASO DENIED BY: _____ DATE: _____

Reason for Denial: _____

Academic Second Opportunity

Academic Second Opportunity (ASO) may be an option for students returning to The University of Alabama after a **three** year separation from their last term of UA enrollment. ASO may be of benefit to students who have a poor academic history at the University.

If the application for Academic Second Opportunity is accepted, all previous University of Alabama courses remain on the student's permanent record, but the grades for previous work are not used in computing the grade point average. Grades of "C" or higher earned during previous UA attendance are computed as passing hours ("P") and may be applied to major program and graduation requirements. Grades of "D" or lower earned during previous UA attendance may not be applied to major program and graduation requirements.

Academic Second Opportunity may be awarded only ONCE and must be granted BEFORE the last day of regularly scheduled classes for the first semester in which the student is enrolled at UA after the three year absence. Academic Second Opportunity may not be awarded retroactively.

A student who has a degree from another institution but was previously a student at UA or who has a degree from UA is **not** eligible for Academic Second Opportunity.

Academic Second Opportunity does **not** apply to course work completed at another institution.

If you believe that you are eligible for Academic Second Opportunity, you must meet the three-year absence requirement and apply to the dean of the college in which you are enrolled during the first semester of enrollment following the three year absence from UA.

The application made to the college must include the following:

- The reason or reasons that you should be considered for academic second opportunity.
- What caused the earlier poor academic performance?
- What activities have you been involved in since leaving the university?
- What are your plans upon returning to the university and what goals do you plan to achieve?

Also, students must be free of all administrative, financial, and disciplinary holds in order to be granted Academic Second Opportunity.

The college's decision will be communicated in writing to the student. If the dean's decision is to grant ASO this will also be communicated to the University Registrar who will make the appropriate changes to the student's academic record.